

AGENDA

Meeting: WARMINSTER AREA BOARD
Place: Chitterne Village Hall, Village Green, Chitterne BA12 9NS
Date: Thursday 8 May 2014
Time: 7.00 pm

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield, Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Jessica Croman , direct line 01225 718262 or email jessica.croman@wiltshire.gov.uk or Jacqui Abbott (Warminster Community Area Manager), on 07771 844 530 or email jacqui.abbott@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114 / 713115.

Wiltshire Councillors

Andrew Davis (Vice Chairman)	Warminster East
Fleur de Rhé-Philipe	Warminster Without
Keith Humphries	Warminster Broadway
Christopher Newbury (Chairman)	Warminster Copheap and Wyllye
Pip Ridout	Warminster West

Items to be considered	Time
Please note these timings are approximate only	
<p>1. Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7.00pm
<p>2. Apologies for Absence</p>	
<p>3. Minutes (<i>Pages 1 - 10</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 6 March 2014 (<i>copy attached</i>).</p>	
<p>4. Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5. Chairman's Announcements (<i>Pages 11 - 12</i>)</p> <p>The Chairman will introduce the Announcements included in the agenda and invite any questions.</p> <ul style="list-style-type: none"> • Recycling • Safe Places 	7.10pm
<p>6. Chitterne Parish and Community Update</p> <p>To receive an update from Chitterne Parish Council on current issues and work in progress.</p>	7.20pm
<p>7. Updates from Partners (<i>Pages 13 - 24</i>)</p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> ➤ Wiltshire Police ➤ Wiltshire Fire and Rescue Service ➤ Warminster and Villages Community Partnership ➤ Town and Parish Councils Nominated Representatives ➤ Warminster Community Area Youth Action Group ➤ Shadow Community Operations Board ➤ Army Re-basing Updates <p>Some written updates have been received and are included in this agenda.</p>	7.30pm

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|-----|--|---------------|
| 8. | Councillor Seed - Cabinet Member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding | 7.40pm |
| | Councillor Seed will present his portfolio on Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. | |
| 9. | Local Highways Investment Fund 2014 -2020 <i>(Pages 25 - 44)</i> | 7.55pm |
| | The Area Board is asked to consider the list of proposed highway maintenance schemes in your area for 2014/15, and agree the final list for implementation. | |
| | The list of potential schemes for future years could also be reviewed, and consideration given to priorities for treatment in 2015/16. A draft list of sites will be prepared for comment later this year, but an early indication of local priorities would be helpful. | |
| 10. | Area Board Funding - Community Area Grants <i>(Pages 45 - 52)</i> | 8.10pm |
| | To consider the applications for funding from the Community Area Grants Scheme. | |
| 11. | Warminster and Villages Community Area Partnership <i>(Pages 53 - 62)</i> | 8.25pm |
| | Warminster and Villages Community Area Partnership's request for funding. | |
| 12. | Community Area Transport Group <i>(Pages 63 - 64)</i> | 8.35pm |
| | To agree proposed projects and funding. | |
| 13. | Your Local Issues <i>(Pages 65 - 66)</i> | 8.40pm |
| | An update from the Community Area Manager and leaders of the groups working on existing issues. | |
| | If you would like to raise an issue please contact the Warminster Community Area Manager, Jacqui Abbott on 07771 844 530 or jacqui.abbott@wiltshire.gov.uk or report the issue on the Wiltshire Council Website by using this link . | |
| | The Chairman will invite those attending to raise any urgent items of public concerns and will also invite any questions from the floor. | |
| 14. | Your Area Board - Your Ideas, Your Reactions, Your Suggestions | 8.45pm |
| | The board will consider the existing Forward Work Plan for the Warminster Area Board at which point the Chairman will invite those present to suggest topics to be considered at future meetings. | |

If you cannot attend the meeting and would like to suggest topics please contact the Democratic Services Officer whose details are available on the front page of this agenda.

15. **Future Meeting Dates**

The next meetings of the Warminster Area Board will be on:

- Thursday 3 July 2014, 7pm, Warminster Civic Centre
- Thursday 11 Sept 2014, 7pm, Warminster Civic Centre

16. **Evaluation and Close**

8.55pm

MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Warminster Civic Centre, Sambourne Rd, Warminster BA12 8LB
Date: 6 March 2014
Start Time: 7.00 pm
Finish Time: 8.30 pm

Please direct any enquiries on these minutes to:

Jessica Croman , Tel: 01225 718262 or (e-mail) jessica.croman@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Pip Ridout, Cllr Andrew Davis (Vice Chairman), Cllr Christopher Newbury (Chairman) and Cllr Fleur de Rhé-Philippe

Cllr Laura Mayes (Cabinet Member for Children's Services)

Wiltshire Council Officers

Adrian Hampton – Head of Local highways & Streetscene

Sally Willox – Team leader – Integrated Youth

Nicole Smith – Head of Strategic Housing

Barry Pirie – Associate Director of People & Business Services

Jacqui Abbot – Community Area Manager

Jessica Croman – Democratic services Officer

Imogen Dallimore – Community Co-ordinator, Highways and Street scene

Town and Parish Councillors

Warminster Town Council – Heather Abernathie

Boyton Parish Council – Jane Flow

Chapmanslade Parish Council – A Oakley

Chitterne Parish Council – Mike Lucas

Horningsham Parish Council – Sarah Jefferies

Maiden Bradley with Yarnfield Parish Council – Sarah Jefferies

Upper Deverills Parish Council – Sarah Jefferies

Partners

Wiltshire Fire and Rescue Service
Youth Action Group (YAG)

Total in attendance: 38

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the board to introduce themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Sue Fraser – Warminster Town Council, Sandra Samuel – Youth Action Group, Cllr Keith Humphries.</p>
3.	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on the 9 January 2014 were agreed as a correct record and signed by the Chairman.
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements which were covered in the agenda pack:</p> <ul style="list-style-type: none"> • JSA Invitation only event – 1 April 2014 6:30pm – The Community Area Manager encouraged the Area Board attendees to reserve a table online or to contact her if they did not have a link. • Wiltshire Pledge. • Dementia Strategy • Integrated Performance management Report - It was noted that the consultation period had ended. • Community infrastructure Levy • Library memory groups
6.	<p><u>Your Local Issues</u></p> <p>Chitterne had requested that the B390 be included in monitoring the Stonehenge traffic and it was;</p>

	<p>AGREED to support Chitterne's request.</p> <p>The Community Area Manager introduced her report including new issues since the last meeting, on-going issues and those issues since resolved.</p> <p>The report was included as part of the agenda pack.</p> <p>Issues in Boyton & Corton around drainage were discussed and Adrian Hampton, Head Local Highways & Streetscene South from Wiltshire Council reassured the Area Board that their plans were being prioritised to empty drains and reduce the flooding problems. Mr Hampton informed the Area Board that there would be a meeting on the 11 March 2014, 6pm, at the Civic Centre in Trowbridge, to give more information and look at new ideas going forward in order to tackle the problems.</p>
7.	<p><u>Youth Activity Review</u></p> <p>The Chairman welcomed Cllr Laura Mayes, Cabinet Member for Children's Services at Wiltshire Council.</p> <p>Cllr Mayes gave a presentation on the youth activity review currently taking place and confirmed that the Council was keen to have the involvement of as many people as possible.</p> <p>In order to address the changing needs of young people a report was submitted to Cabinet on 21 January.</p> <p>There were approximately 2,000 eligible young people in the Warminster community area with only 185 currently using the services.</p> <p>The budget for 2014/15 had been set at Council on 25 February and included a need for Integrated Youth Services to make savings of £191,000.</p> <p>This was also in line with Campus proposals which it was noted would provide new opportunities and would affect the way in which services were currently provided. The first campus was due to open in Corsham in June 2014.</p> <p>The authority had a statutory duty to secure access to leisure time activities for young people. The Department of Education changed the guidance approximately 18 months ago that authorities should 'enable' services and not just 'provide' with an enhanced role for the voluntary sector in the community.</p> <p>It was noted that the Area Board had clearly supported the youths in the area with a number of the grants being awarded for their projects.</p> <p>The 4 options being consulted were:</p> <ul style="list-style-type: none"> • Retain the current in-house service but reduce the cost

- Outsource the service
- Encourage and support staff to form a Public Service Mutual
- Develop a community led approach

Cabinet at its meeting held on 21 January had expressed an interest in Option 4.

The consultation process started on Friday 31 January and a final report with recommendations for future provision were expected to be presented to Cabinet in April but this could be delayed in order to process all the feedback.

The outcome of the consultation should:

- Provide a better service for young people
- Give greater influence to young people on local provision
- Target resources and funding to those who needed it most
- Protect the vulnerable with safeguarding a top priority
- Deliver youth services in a different way
- Provide value for money and use of resources
- Improve the future environment (the Campus programme would provide this)
- Reflect the revised government guidance

Safeguarding was also a key element and at least 8 targeted youth workers would be available to work with the vulnerable.

All were encouraged to submit their views via the following websites:

voiceandinfluenceteam@wiltshire.gov.uk

Further information could also be found at:

<http://www.wiltshire.gov.uk/latestnews.htm?aid=149213>

A comment was made asking about where the youth number had come from and it was explained that the figures came from youth services for the period of April to December 2013.

Sally Willox, Locality D Team Leader for Integrated Youths at Wiltshire Council, mentioned that the current number of youths using the services had doubled with a lot of the youths not having any support or anywhere else to go.

Cllr Mayes explained that the review on how the services are provided will enable to service to be more sustainable.

The Chairman thanked Cllr Mayes for the presentation and made the Area Board aware that the decision would be made by Cabinet and not the Area Board and encouraged all to participate in the consultation.

8.

Updates from Partners

	<p>The following written updates that had been received before the meeting and were included in the agenda were noted:</p> <p>Wiltshire Fire & Rescue Service The written report was noted. Mike Franklin drew the attention to the dangers of lit candles and advised the Area Board to have caution following recent events.</p> <p>Warminster Youth Action Group (YAG) The following points were raised:</p> <ul style="list-style-type: none"> • That the YAG had been meeting regularly due to the review of the youth services. • The Westbury and Warminster YAG would be putting on a joint celebration day on 13 May to celebrate the achievements of young people in the locality. • There is a planned YAG residential in April. <p>Warminster and Villages Community Area Partnership (WVCP) The written report was noted.</p> <p>Maiden Bradley with Yarnfield Parish Council The written report was noted.</p> <p>Warminster Town Council The written report was noted.</p> <p>Horningsham Parish Council The written report was noted.</p> <p>Upperdevrills Parish Council The written report was noted.</p> <p>Shadow Community Operations Board The Community Area Manager drew attention to the consultation and encouraged the Area Board to have its input highlighting what a great opportunity it was. It was mentioned that a large amount of replies was needed in order to get enough views from the community and attend to everyone's needs.</p> <p>The Chairman thanked all the partners for their updates.</p>
9.	<u>Leader Funding item and the area boards</u>

	<p>Sarah Dyke and Alan Truscott gave a presentation on local action groups (LAG) with LEADER funding and explained how local groups can get involved with the next round of funding in 2015. They explained how Wiltshire had 3 LAG's; Sowing Seeds, Plain Action and North Wessex Downs. A key aspect to the funding was that each project met the set criteria. 70% of the funding was targeting projects that create jobs and expansions and 30% for the local economic benefit.</p> <p>Comments were raised on how successful the LAG's had been and that LEADER funding was a great source of funds.</p> <p>The Chairman thanked Sarah Dyke and Alan Truscott for their presentation.</p>
10.	<p><u>Wiltshire's New Housing Allocation Policy</u></p> <p>Nicole Smith, Head of Strategic Housing at Wiltshire Council, gave a presentation on the new housing allocation policy.</p> <p>The policy was reviewed 18 months ago following the introduction of the Localism Act and the introduction of the new freedoms and a consultation was launched incorporating a large number of stake holders and approved at Cabinet in November 2013.</p> <p>Following the changes have been made to the policy:</p> <ul style="list-style-type: none"> • The applicant must have a local connection to Wiltshire • Local Homes allocated to Local People • Creation of an open market register for those with no identified housing need • Review of the bands • Introduction of reasons to be excluded from the register • Allocations made in line with the bedroom standard <p>The new housing policy will be implemented in September 2014.</p> <p>A concern was raised on the issue of the bedroom tax and families not being able to downsize and it was explained that the council was aware of the problems and have made it a priority to accommodate those needing to downsize. They have also been encouraging transfers and mutual exchanges.</p> <p>The Chairman thanks Nicole Smith for the presentation.</p>
11.	<p><u>Community Area Transport Group</u></p> <p>The Warminster Area Board was asked to agree the budget allocation proposals from the Community Area Transport Group (CATG) for the Warminster Community Area.</p>

	<p>Decision</p> <ul style="list-style-type: none"> • That the Warminster Area Board approves the three projects listed in the report for CATG expenditure. <p>It was also noted that the previous A350 cycle path to Upton Scudamore application had been put on hold until further notice.</p>
12.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following applications seeking 2013/14 Grant funding:</p> <p>Community Area Grants.</p> <p>Decision Warminster Community Choir – Public Address System awarded £2140 towards this project. <i>Reason</i> <i>This application meets grant criteria 2013/14 and is a capital project.</i></p> <p>Decision Warminster Town Council – World war 1 Commemoration Project awarded £4000 towards this project. <i>Reason</i> <i>This application meets grant criteria 2013/14 and is a capital project.</i></p> <p>Decision Warminster Economy and tourism group of Warminster and villages Community Area Partnership – Public convenience picture awarded £400 towards this project. <i>Reason</i> <i>This application meets grant criteria 2013/14 and is a capital project.</i></p> <p>Decision Cornerstone Warminster awarded £2500. <i>Reason</i> <i>This application meets grant criteria 2013/14 and is a capital project.</i></p> <p>Note: Pip Ridout did not vote on this application.</p>
13.	<p><u>Your Area Board - Your Ideas, Your Reactions, Your Suggestions</u></p> <p>There were none.</p>
14.	<p><u>Future Meeting Dates</u></p>

	<p>The next meetings of the Warminster Area Board will be on:</p> <ul style="list-style-type: none">• JSA invitation only event – 1 April 6.30pm – Warminster Civic Centre, Sambourne Rd, Warminster BA12 8LB• 8 may 2014 – Chitterne Village Hall• 3 July 2014 - TBC
15.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending.</p>

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Chairman's Announcements

Subject:

Recycling success means mini recycling sites are no longer needed

Summary of announcement:

The success of Wiltshire's kerbside collection of plastic bottles, cardboard, paper, cans, textiles, glass bottles and garden waste has led to a review of the county's mini-recycling sites.

Households across Wiltshire recycled more than 68,000 tonnes last year through the kerbside collections, including garden waste. 36,000 tonnes of this came from the black box and blue lidded bin collections meaning the smaller recycling sites in the county are now used very little – less than 3,000 tonnes is expected to be collected through the mini recycling sites this year.

Since the introduction of the new kerbside collections there has been a sharp fall in the amount of waste being taken to mini recycling sites, such as those in car parks. As a result, the remaining 126 mini-recycling sites in Wiltshire will be removed, with the money saved by reducing this service duplication being ploughed back into vital council services.

Signs informing people about the proposed changes will be displayed from early April, and the sites will close from 5 May. Recycling bins will be removed from the site before the end of May.

Any households without a blue lidded plastic bottle and cardboard bin or a black recycling box, can obtain one by contacting the council. Households can also have up to two black recycling boxes for recycling paper, glass, cans and textiles. On occasions where households have more recyclables than can fit into two black boxes, we ask that the extra materials are separated out into carrier bags and placed out for collection alongside the black box (mixed materials may not be collected). Anyone who feels they do not have space for extra bins or boxes can contact the council to discuss alternatives.

The key messages are:

- All mini recycling sites in Wiltshire will close on 5 May 2014 and the bins will be removed from the sites shortly afterwards.
- The sites collect materials that we already collect through the black box kerbside service. It is therefore a *duplication* of service.
- The use of these sites has declined dramatically over recent years, as the council has invested in more kerbside collections – we collected 36,000 tonnes of dry recyclables through the kerbside services last year, compared with less than 3,000 tonnes collected via the mini recycling centres.
- Householders can have up to two black boxes for their glass bottles and jars, newspapers, magazines and telephone directories, food and drinks cans and textiles. Any excess recycling can be placed out in carrier bags (one material type per carrier

Chairman's Announcements

bag please – mixed materials may not be collected). Residents unable to manage black boxes can be offered smaller black baskets with handles.

- Sites will be regularly cleaned after the containers have been removed to manage any littering or flytipping issues that may occur in the short term.

Crime and Community Safety Briefing Paper Warminster Community Area Board 8th May 2014



1. Neighbourhood Policing

Ps Debra ASHLEY

Town Team:

Pc Sam Withey
PCSO Lorraine Rice
PCSO Debbie Robbins
PCSO Mary Moore

Rural Team:

Pc Vicky Howick
PCSO Caroline Wright (seconded to Westbury)
PCSO Liz Harmsworth

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

This month saw the introduction of a revised geographic policing model and further flattening of our management structure. The ranks of Chief Superintendent and Chief Inspector have been removed.

Salisbury Hub which incorporates Salisbury, Amesbury & Warminster policing sectors (each of which comprising of three community areas) sits under the command of Superintendent Charlie Armstrong. She now has control of *all* policing resources within that geographic area.

We are currently working together to pilot a new scheme of service demand reduction which will see a particular focus upon repeat callers, prolific offenders and repeat victims of crime within our Neighbourhood Teams. The clear aim being crime prevention and improved service delivery through effective local problem solving.

Domestic Burglaries remains a priority area for Warminster NPT. Of the 17 recorded increase 8 can be attributed to a change of interpretation within how we record offences within childrens homes and also Centre Parcs.

Pcso Greeland and Pcso Robbins have completed a mutual swap of posts.

CRIME & DETECTIONS (March 2013 – March 2014 compared to previous year)

Detections remain broadly similar to last period

ER Warminster NPT	Crime				Detections*	
	12 Months to March 2013	12 Months to March 2014	Volume Change	% Change	12 Months to March 2013	12 Months to March 2014
Victim Based Crime	968	1038	+70	● +7.2%	23%	17%
Domestic Burglary	29	46	+17	● +58.6%	7%	17%
Non Domestic Burglary	99	95	-4	● -4.0%	6%	8%
Vehicle Crime	103	99	-4	● -3.9%	9%	12%
Criminal Damage & Arson	207	192	-15	● -7.2%	20%	12%
Violence Against The Person	231	246	+15	● +6.5%	46%	30%
ASB Incidents (YTD)	808	747	-61	● -7.5%		

*Detections include both Sanction Detections and Local Resolutions

Alan Webb

Warminster Sector Inspector

29th April 2014

Partner Update for Warminster Area Board

Name of Partner: Warminster and Villages Community Partnership (WVCP)

Date of Area Board Meeting: 8th May 2014

Headlines/Key Issues:

- 'What Matters to You' event, co-hosted with Wiltshire Council, was held in April. The latest Joint Strategic Assessment data evidence of the local population was discussed to identify plans and actions to address needs. The outcomes will be used by the Partnership to update the Community Plan.
- The Partnership AGM was held on 22nd April 2014.
- The Community Plan is a living document subject to ongoing updates and maintained on the Partnership's website.
- Work is in progress to publish an additional Community Plan appendix of funding opportunities, both local and national.

Projects:

- 'Your Community Plan 2013-2026' is published and available to download from our website. Copies are also available in the Library.
- Community Plan appendix for fundraising opportunities. This will enable efficient dissemination of intelligence and signposting to support local clubs and organisations when seeking grants.
- The Partnership completed a project to map local assets as part of the new culture chapter for the latest Joint Strategic Assessment.
- Volunteering opportunities in the Warminster area can be accessed via the website www.volunteercentrewiltshire.org.uk/
- Economic and Tourism Group – monitoring of town scene and empty buildings; benchmarking; media contact list. The group has developed projects to enhance the townscape, and was recently awarded an Area Board grant to provide a photo-mural in the central car park. Their work on signage de-cluttering in Warminster is now being taken up by the Town and Wiltshire Council.
- Health and Social Care Group – monitoring and information sharing between organisations and the community. In partnership with Age UK the group will consult older people about day-time activities in Warminster; this follows the demise of some groups and closure of the Beckford Centre.
- Establishment of a theme group focusing on environmental and green recycling issues is ongoing.
- Job Club/Fairs – now to be part of Cornerstone, due to operate from May.
- WVCP website www.westwilts-communityweb.com/site/Warminster-and-Villages-Community-Partnership/
- Follow WVCP on Twitter twitter.com/warminstervcp

Future Events/Dates for the Diary:

- WVCP Management Committee meets every fourth Tuesday of the month at the Organ Inn, Warminster.

Shona Holt, Coordinator, WVCP

warminstervcp@gmail.com

April 2014

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Partner Update for Warminster Area Board

Name of Partner: Maiden Bradley with Yarnfield Parish Council

Date of Area Board Meeting: 8 May 2014

Headlines/Key Issues:

- Defibrillator Project funding now in place and the Parish Council is working in partnership with the Great Western Ambulance Service who will provide a fully supported scheme where they loan a defibrillator, unlocked cabinet, give an annual training course and full support for the device including replacement consumables over a four year period.
The Community is to also provide a general first aid course to all its parishioners young and old at the same time as the Annual Training course so that the Community is more resilient
- Community Litter Pick - The litter pick was a success and it was felt that the parish is now finding less litter is being collected year on year. Councillors are unsure if the many years of litter that had built up before the project had been the issue and it was now just a yearly collection or whether the trend for littering in general with the education of parishioners/travellers through the parish has improved.

Projects:

- Dog Waste/litter Bin for Back Lane
- Woodland Tree Trust – the Parish Council are looking into a possible Community Planting day project with the planting of new trees at the Village Hall
- Best Kept Village Competition to be entered this year

Future Events/Dates for the Diary:

- Village Fete on the Recreational Area 7th June 2014 including a Music Fest which will run from 12 noon - 11.30 pm.
- Forces March stopping over in Maiden Bradley 24th – 25th May 2014.
- Tuesday 13th May 2014 is the date of the next meeting. The Parish Meeting will start at 7.30pm followed on by the Annual Parish Council Meeting. All are welcome to attend.

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Update for Warminster Area Board

Update from	Horningsham Parish Council
Date of Area Board Meeting	8 th May 2014

Headlines/Key Issues

- WW1 Commemoration project started, Land around War Memorial to be cleared and reinstated as a community area.
-

Projects

- New Play Area at the Village Hall Parish Council awaiting Sport England's Approval.
-
- Parish Plan – Working Group meetings continuing

Future Events/Dates for the diary

- Community Litter Pick resounding success, Parish Council now preparing for the Best Kept Village Competition.
-
- The Annual Parish meeting will take place on the 22nd May 2014 at Horningsham Village Hall starting at 7.30pm. The Chairamn will give a report discussing the achievements for the year and what plans the Parish are hoping to achieve next year. The Neighbourhood Police will be giving a report on the crimes in the area and the Neighbourhood Watch representative will be present. Groups and Clubs in the parish will also be giving reports on their activities for this year and aspirations for the future.
 - The date and time of the next Parish Council meeting will be the 22nd May 2014. All are welcome to attend and a public question time is available at the start of every meeting.

Signed: Sarah Jeffries MILCM

Date: 25th April 2014

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Update for Warminster Area Board

Update from	Upper Deverills Parish Council
Date of Area Board Meeting	8 th May 2014

Headlines/Key Issues

- Parish Council has sent Wessex Water a thank you letter as it is felt that Wessex Water are upholding the very best standards of rural development and at minimum disruption to life here with the Corfe Mullen Transfer Scheme.
-

Projects

- Flood Plan Update still on going
-
- Parish Plan completed and distributed to residents. Parish Plan to be accepted and taken on by the Parish Council at the next Parish Council meeting. Many new projects have been highlighted.
 -

Future Events/Dates for the diary

- Community Litter Pick a success to be repeated next year. Many of the Community agreed that it was well worth turning out for and a good community event. Best Kept Village Competition next project.
-
- The date and time of the next Parish Council meeting will be the 14th May 2014 at 6.30pm. All are welcome to attend and a public question time is available at the start of every meeting.
-
- Deverills Festival The full programme for the Deverills Festival of performing arts 2014 is now live on the website: www.deverillsfestival.com/programme. Lots of people are signing up on the mailing list (www.deverillsfestival.com/tickets-and-friends). Follow us on Twitter: @DeverillsFest

Signed: Sarah Jeffries MILCM

Date: 25th April 2014

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Partner Update for Warminster Area Board

Name of Partner: Warminster Town Council

Date of Area Board Meeting: 8 May 2014

Headlines/Key Issues:

- Completion of Scoping Study of Neighbourhood Plan. Policies now being written for plan document which will go out for consultation when completed. Deadline July 2014.
- Town Council annual grant application deadline 31st May 2014

Projects:

- Development of event in 2015 to celebrate 50 year anniversary of the Warminster 'Thing'. Planned UFO conference.
- Collating items of memorabilia for WWI Exhibition
- Preparations for Warminster Festival to include street fair.

Future Events/Dates for the Diary:

- **21st May Film Matinee** – Saving Mr Banks. Civic Centre Warminster. Doors open 1.30pm start 2.00pm. £3-50 to include refreshments
- **15th June 'finds day'** Warminster Civic Centre. WWI memorabilia required. Experts on hand to provide information on items brought in.
- **18th June Film Matinee** – The Monuments Men Civic Centre Warminster. Doors open 1.30pm start 2.00pm. £3-50 to include refreshments
- **21st & 22nd June** Warminster Wobble. Warminster Town Park
- **16th June Film matinee** – Last Vegas Civic Centre Warminster. Doors open 1.30pm start 2.00pm. £3-50 to include refreshments
- **27th July Inspire music event** Warminster Town Park
- **6th August Film matinee** – Oh! What a Lovely War Civic Centre Warminster. Doors open 1.30pm start 2.00pm. £3-50 to include refreshments
- **14th – 22nd August WWI** Exhibition Warminster Civic Centre
- **20th September Fruit and produce** Show Warminster Civic Centre – competitors look out for more information, application forms and advertising in local press.

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Wiltshire Council

Warminster Board

Date of meeting

Subject: Local Highways Investment Fund 2014 – 2020

Report Author: Parvis Khansari, Associate Director Highways and Transport

Executive Summary

Wiltshire Council has recently approved a major programme of investment in highway maintenance over the next six years which will see a significant improvement in the condition of the county's highway network.

The investment is being targeted at those roads in worst condition, and will include minor roads as well as the main roads. An initial assessment based on road safety information and road condition data has been used to prepare a list of priority sites for treatment in 2014/15 in each community area (see **Appendices 1 and 2**).

A provisional list of sites for potential treatment until 2020 has also been prepared for each community area (see **Appendices 3 and 4**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, but it will need to be reviewed annually as the rate of deterioration of individual roads may vary because of weather and local conditions.

Proposals

Area Boards are asked to consider the list of proposed highway maintenance schemes in their areas for 2014/15, and agree the final list for implementation.

The list of potential schemes for future years could also be reviewed, and consideration given to priorities for treatment in 2015/16. A draft list of sites will be prepared for comment later this year, but an early indication of local priorities would be helpful.

Reason for Proposal

Wiltshire Council has a major programme of investment in highway maintenance over the next six years, which will see a significant improvement in the condition of the county's highway network.

The views of the Area Board are important in helping identify local priorities for road maintenance, and future programmes of work.

Delays in finalising the list could result in non-delivery of sites, and your assistance to agree a final list for 2014-15 would be appreciated as we have a significant programme of works to deliver.

Subject: Local Highways Investment Fund 2014 – 2020

Report Author: Parvis Khansari, Associate Director Highways and Transport

Purpose of Report

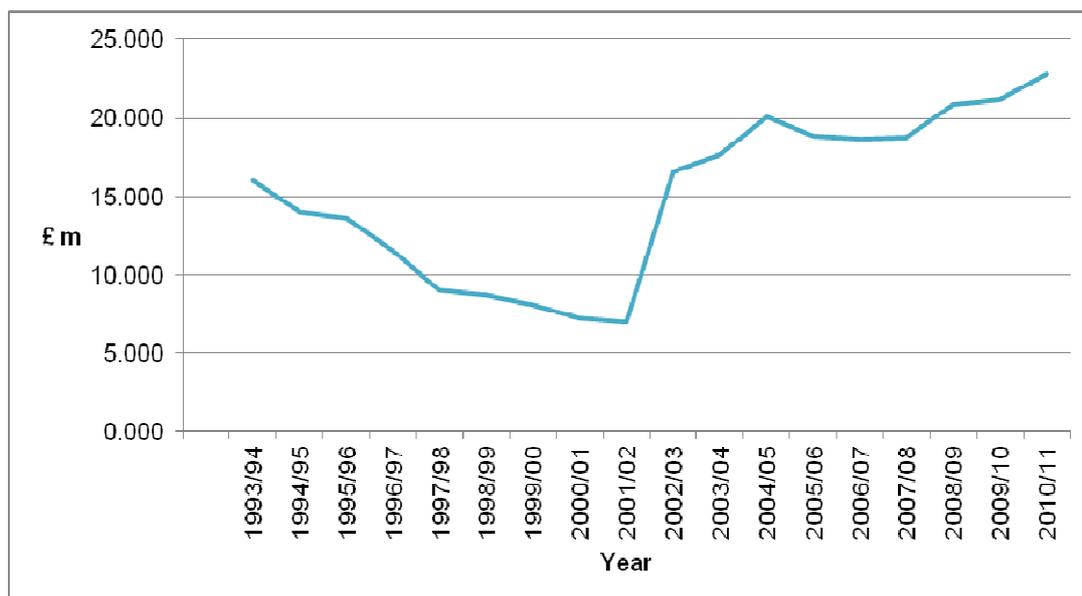
1. To advise the Area Board about Wiltshire Council's Local Highways Investment Fund 2014 – 2020, and to agree the local highway maintenance priorities for 2014/15.

Relevance to the Council's Business Plan

2. The Council's Business Plan sets out the vision to create stronger and more resilient communities. It includes three key priorities and twelve actions that the Council will deliver over the next four years. One of the twelve actions is to 'invest additional money between 2014-17 to reduce the historic backlog in highways maintenance'. The recommendations of this report will facilitate the delivery of this action, which is an important part of the Business Plan.

Background

3. Expenditure on highways declined substantially during the 1990's, and there has been underinvestment in roads maintenance for years. It did increase from 2000/1 with the introduction of Local Transport Plan funding, but there is still a large backlog of maintenance required on the network.



5. Funding of highway major maintenance has continued to increase in Wiltshire in recent years, but with a series of bad winters and recent flooding the road network has been badly affected.
6. Wiltshire Council has recently approved a major programme of investment in highway maintenance over the next six years which will see a significant improvement in the condition of the county's highway network.

Main Considerations for the Council

7. The investment is being targeted at those roads in worst condition, and will include minor roads as well as the main roads. An initial assessment based on road safety information and road condition data has been used to prepare a list of priority sites for treatment in 2014/15 in each community area (See **Appendices 1 and 2**). Any roads shown on the list highlighted in yellow need to be treated in order to address skid resistance and safety problems.
8. In addition to the larger sites, the Council will also be repairing localised sites which are suffering from deterioration or which need repairs. A programme of pothole and defect repairs will continue across the county in response to local damage identified through our regular inspections or reports from the public and road users.
9. A provisional list of roads for potential treatment until 2020 has been prepared for each community area (see **Appendices 3 and 4**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, but it will need to be reviewed annually as the rate of deterioration of individual roads may vary because of weather and local conditions.
10. As well as addressing the roads in worst condition, improvements will be made to the drainage and footways to bring them up to standard. Some roads will have to be treated as priorities because of the need to ensure there is adequate skid resistance and they are in safe condition.
11. It is the intention that the Area Boards should have the opportunity to help identify local priorities for treatment. The process has been delayed this year because of the need to focus on flooding, but this is likely to be an annual process in future.

Safeguarding Implications

5. Does not apply.

Public Health Implications

6. Increased investment in road maintenance will have benefits for public health. The improved road surfaces, better skid resistance and associated safety improvements will help reduce the numbers killed and injured on the road network. These improvements would complement the other

measures to improve road safety, such as traffic calming and speed limits, being introduced through the Local Transport Plan funding and the Community Area Traffic Groups.

12. The improved road surfaces, particularly on the minor urban roads, will be of benefit to cyclists and pedestrians, and with suitable publicity campaigns could be used to encourage these healthier means of transport. At present the condition of some of the urban roads may discourage cycling as cyclists are adversely affected by poor road conditions and uneven or damaged surfaces. The proposed investment would support the strategy to encourage cycling as set out in the Local Transport Plan.
13. Roads in poor condition in urban areas can result in disturbance and noise for residents, especially on busier routes carrying heavy goods vehicles at night. Better road surfaces could result in reduced background noise in residential areas, with potential mental and physical health benefits.
14. The Council monitors road collision data in order to focus safety improvements at those sites with the worst accident records. With the additional funding this process will continue, and where appropriate other alterations to signing, drainage, street lighting or road markings could be incorporated into resurfacing work to improve safety.

Environmental and Climate Change Considerations

15. The road network is particularly vulnerable to the effects of climate change. In recent years we have seen the effects of a series of severe winters which have resulted in damage to the roads and an increase in the number of potholes. Last year was the second wettest on record and flooding damaged a number of roads in Wiltshire. In long periods of hot weather the surfaces can be damaged by melting, resulting in roads becoming slippery or deforming under traffic loads.
16. In the longer term a more robust highway network, with roads in better condition, would require less reactive maintenance and reduced travelling to respond to potholes and localised defects. A planned maintenance regime would enable the traffic disruption to be kept to a minimum. With unplanned maintenance the delays to traffic and associated fuel consumption could be considerable.

Equalities Impact of the Proposal

17. The improvements in road safety anticipated with increased investment in road maintenance would be expected to benefit all road users, but especially the more vulnerable, including pedestrians, cyclists and other non vehicle users.
18. The highway network is important to local businesses, and to public transport operators. The delays due to un-programmed maintenance and road repairs have been identified as concerns by local businesses. The high profile programme of works to address road conditions will help send

the message that transport is important in Wiltshire and could help to promote inward investment and job creation.

Risk Assessment

19. There are serious risks in connection with road maintenance. These include the safety and reputational aspects of those killed and seriously injured on the highway network. In order to reduce these risks the Council has approved highway inspection and skid resistance procedures in place, but in order to keep the network in safe condition it is important that the highway network has adequate investment.
20. The road condition data collected thorough the technical surveys is used to focus investment on those sites where there is most need and greatest risk. As well as the safety benefits this approach also ensures that best use is made of the limited available funding in order to keep the asset in optimum condition.

Risks that may arise if the proposed decision and related work is not taken

21. The risks to the Council from lack of road maintenance are in terms of claims against the Council as the result of accidents, or in extreme cases prosecution as a result of particular incidents. As well as the safety and cost aspects, there are also significant reputational implications of such events.
22. Not carrying out highway maintenance is likely to lead to declining public satisfaction in the future as road conditions remain the same and no progress is made on improving them.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

23. There is a risk that the proposed investment will not deliver the improvements in road condition anticipated. This risk will be managed by using the technical data to focus the necessary investment on those sections of road where work is required to meet safety requirements, and on those places where it would improve road conditions the most. Effective asset management will reduce this risk and make sure the investment is effective.
24. There is a risk that the investment will not increase public satisfaction with the service. In view of the initial results from those authorities which have made a substantial investment it would appear that satisfaction levels will improve with the investment. However, a programme of publicity, branding and public involvement through the Area Boards will help raise awareness of the project, and will help to reduce this risk.

Financial Implications

25. The Council's approved budget includes provision for the increased investment to deliver the Council's Business Plan with regard to road maintenance.

Legal Implications

26. The Council has a duty under the Highways Act to maintain the county's roads. The highway inspection procedures, policies and improvement plans ensure that this duty is fulfilled. The increased investment and improved road conditions will help the Council meet its responsibilities with regard to road maintenance.

Options Considered

27. The Council considered various options regarding funding levels for future highway maintenance, but it was concluded that an investment of £21 million annually would be realistic and would improve the condition of the county's roads. Less funding would result in not all roads in poor condition being treated, and higher levels of funding were not considered realistic in the present circumstances.

Conclusions

28. The conditions of the road network are important to the public, and this is reflected through the People's Voice and NHT surveys. In order to improve carriageway conditions in Wiltshire, expenditure above anticipated LTP funding levels would be required for a number of years.
29. Increasing the funding to £21 million for six years would provide a significant improvement to the condition of the network, including improving the condition of the unclassified roads, and improving safety on the classified roads by improving 664 kilometres of road. There would be the opportunity to involve the Area Boards to help identify local priorities for treatment.

Parvis Khansari
Associate Director Highways and Transport

Report Author:
Peter Binley, Head of Highways Asset Management, Wiltshire Council, County Hall, Trowbridge, Wiltshire BA14 8JN
(e-mail peter.binley@wiltshire.gov.uk).

20th March 2014

Background Papers

The following unpublished documents have been relied on in the preparation of this report: None

Appendices

Appendix 1 – Warminster Highways Major Maintenance 2014 – 15

Appendix 2 – Warminster Proposed Sites Map 2014 – 15

Appendix 3 – Warminster Possible Sites 2014 – 2020

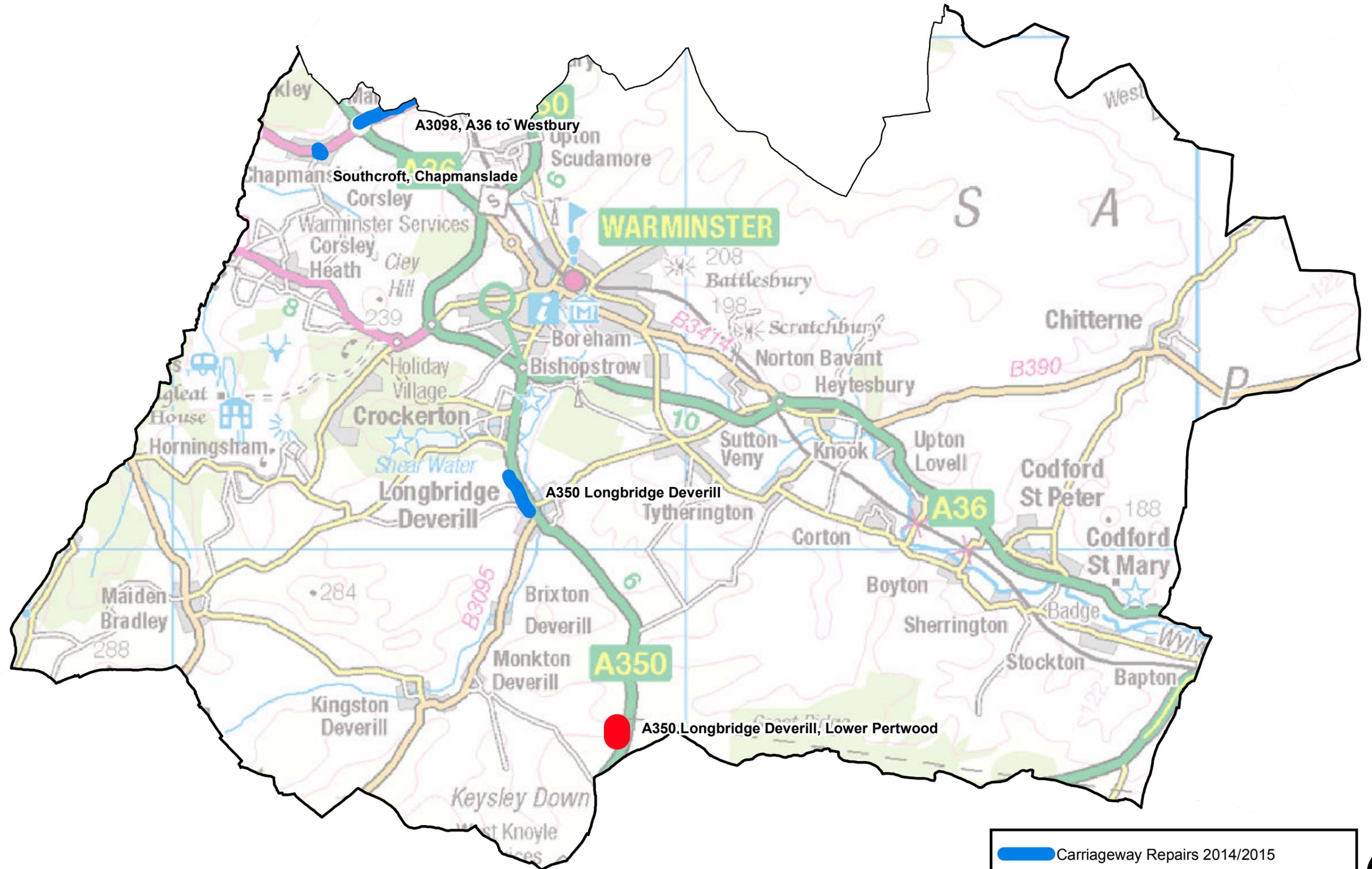
Appendix 4 – Warminster Possible Sites Map 2014 - 2020

Highways Major Maintenance 2014 -2015 – Warminster Area Board

Road	Location	Area Board	Recommended Treatment	Average Width (m)	Estimated Length (m)	Est Area of Site (m ²)
A350	Longbridge Deverill	Warminster	Resurfacing	7.4	700	5,180
A350	A350, Longbridge Deverill	Warminster	Resurfacing	6.5	440	2,860
A3098	A36 to Westbury	Westbury and Warminster	Resurfacing	6.1	2,500	15,250
U/C	Southcroft Chapmanslade	Warminster	Resurfacing	3.2	120	384

* Sites highlighted in yellow involve skid resistance improvements.

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Legend:

- Carriageway Repairs 2014/2015
- Skid Resistance Improvements 2014/2015



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Class	Road	Section Description	Scheme Length (m)	Recommended Treatment	Priority
A Class	A362	PICKET POST RBT TO A36 RBT WARMINSTER	282	Strengthening	1
Unclassified	UC824506/1	SYDNALLS LANE (A362 SW TO UC XRD) TEMPLE	410	Surface Dressing	1
Unclassified	UC824402/1	UC XRD TEMPLE S TO CATTLE GRID LONGLEAT	530	Surface Dressing	1
Unclassified	UC824703/1	CHAPEL LANE CHAPMANSLADE	173	Surfacing	1
Unclassified	UC854406/4	RIGHTHAND SECTION RUSKIN DRIVE	100	Surfacing	1
Unclassified	UC864405/1	BRADLEY ROAD (OFF BRADLEY RD - BREAD ST) WARMINSTER	91	Surfacing	1
Unclassified	UC864407/1	CHAPEL STREET (BELL HILL - BREAD STREET) WARMINSTER	66	Surfacing	1
Unclassified	UC864407/2	CHAPEL STREET (BREAD ST - FORE ST) WARMINSTER	195	Surfacing	1
Unclassified	UC864419/1	KING ST TO SOUTH ST LINK ROAD (WARMINSTER)	76	Surfacing	1
Unclassified	UC864428/1	WOOLAND ROAD (WARMINSTER)	99	Surfacing	1
Unclassified	UC864430/1	SHELLEY WAY (MASEFIELD RD - BROXBURN RD) WARMINSTER	80	Surfacing	1
Unclassified	UC884413/1	QUEENSWAY (PRINCESS GARDENS TO T JUNC) WARMINSTER	56	Surfacing	1
Unclassified	UC884413/2	QUEENSWAY (HAMMERHEAD SECTION) WARMINSTER	102	Surfacing	1
Unclassified	UC774001/1	C75 NORTH TO BOUNDARY AT GARE HILL	80	Surface Dressing	1
Unclassified	UC834802/1	A36 THOULSTONE EAST + SOUTHEAST TO REJOIN A36	80	Surface Dressing	1
Unclassified	UC864406/1	BREAD STREET (BRADLEY RD TO FORE STREET) WARMINSTER	237	Surfacing	1
Unclassified	UC874416/1	BECKFORD CLOSE WARMINSTER	107	Surfacing	1
Unclassified	UC814503/2	UC JUNC GEYS HILL FM - LONGLEAT PARK ENT	100	Surface Dressing	1
Unclassified	UC864404/1	HILLWOOD LANE (BELL HILL TO ASHLEY CLOSE) WARMINSTER	315	Surfacing	1
A Class	A350	U/C MANOR FARM TO START DUAL C/WAY	210	Surface Dressing	2
A Class	A350	PERTWOOD X-RDS TO ENTRANCE TO LOWER PERTWOOD FM	2310	Strengthening	2
A Class	A362	PICKET POST RBT TO A36 RBT WARMINSTER	342	Strengthening	2
B Class	B390/129	ROAD TO QUEBEC FARM TO 30 MPH CHITTERNE	349	Surface Dressing	2
B Class	B3095/198	30 MPH HILL DEVERILL TO JUNCTION A350	476	Surface Dressing	2
B Class	B3095/176	B3095 BURTON FARM TO 40/30MPH BRIXTON DEVERILL	395	Surface Course	2
B Class	B3092/183	30 MPH MAIDEN BRADLEY TO MILL LANE to UC MILL LANE	1280	Surface Dressing	2
Unclassified	UC934201/1	MILL FARM ROAD SOUTH TO C10 (HEYTESBURY)	1004	Surface Course	2
Unclassified	UC934201/1	MILL FARM ROAD SOUTH TO C10 (HEYTESBURY)	550	Surface Course	2
Unclassified	UC824401/1	STURFORD LANE (TEMPLE EAST TO A362) WHITBOURNE SPR	856	Surface Dressing	2
Unclassified	UC814401/1	UC JUNC RAGLAND COPPICE - XRDS DERTFORDS	593	Surface Dressing	2
Unclassified	UC904103/1	UC Y JUNC FROM HAYCOMBE HILL FM - C10 (SUTTON VENY)	614	Strengthening	2
Unclassified	UC824504/1	WHITBOURNE MOOR EAST TO SYDNALLS LANE TEMPLE	320	Surface Dressing	2
Unclassified	UC864445/1	PRINCECROFT LANE (POUND STREET TO SCHOOL GATE) WARMINSTER	60	Surfacing	2
Unclassified	UC864502/1	FURNAX LANE (BATH RD NORTH TO END) WARMINSTER	60	Surfacing	2
Unclassified	UC884418/2	BOREHAM FIELD (T JUNC E AND NE TO C10) WARMINSTER	60	Surfacing	2

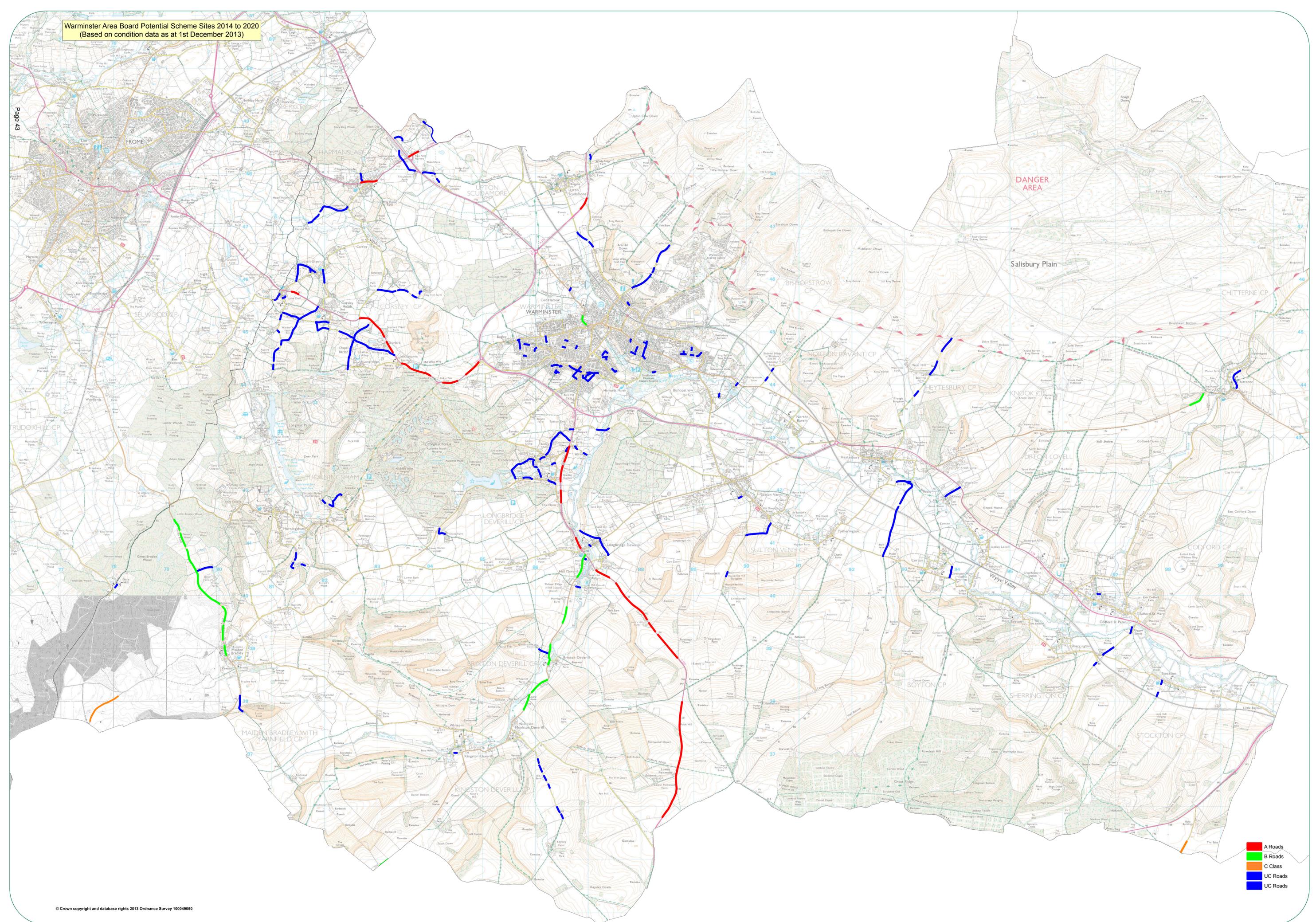
Class	Road	Section Description	Scheme Length (m)	Recommended Treatment	Priority
Unclassified	UC814503/2	UC JUNC GEYS HILL FM - LONGLEAT PARK ENT	60	Surface Dressing	2
Unclassified	UC803801/1	B3092 MAIDEN BRADLEY SOUTH TO LITTLE KNOLL	343	Surface Dressing	2
Unclassified	UC864421/1	KINGS RISE (WARMINSTER)	59	Surfacing	2
Unclassified	UC864301/1	UC WEST OFF A350 AT HIGH LAWNS (CROCKERTON)	76	Surface Dressing	2
Unclassified	UC844801/1	SHORT STREET (A3098 N TO STOP END) CHAPMANSLADE	620	Surface Dressing	2
Unclassified	UC864432/1	KING LANE (EAST OFF SOUTH STREET TO KING STREET) WARMINSTER	140	Surfacing	2
Unclassified	UC884409/1	UC OPP GIPSY LANE SE OFF SMALLBROOK ROAD (WARMINSTER)	79	Surfacing	2
Unclassified	UC884418/2	BOREHAM FIELD (T JUNC E AND NE TO C10) WARMINSTER	119	Surfacing	2
Unclassified	UC834805/1	A36 THOULSTONE FARM TO DEAD MAIDS XROADS	339	Surface Dressing	2
Unclassified	UC884410/1	CHANCERY LANE (OFF B3414) WARMINSTER	128	Surfacing	2
Unclassified	UC864209/1	SPUR OLD A350 AT CROCKERTON GREEN	90	Surfacing	2
Unclassified	UC884410/2	CHANCERY LANE (SPUR) WARMINSTER	59	Surfacing	2
Unclassified	UC814505/1	RODDENBURY VIEW LANE END	75	Surfacing	2
Unclassified	UC864204/1	SHEAR CROSS CROCKERTON (C54 NW TO C54)	171	Surfacing	2
Unclassified	UC854202/1	C54 CLAY ST WEST TO UC Y JUNC CLAYPITS	180	Surfacing	2
A Class	A362	WHITBOURNE SPRINGS TO PICKET POST RBT	600	Surface Dressing	3
A Class	A350	ENTRANCE TO LORDS HILL FARM TO U/C (MANOR FARM)	290	Surface Dressing	3
B Class	B3092/195	UC MILL LANE TO COUNTY BOUNDARY	230	Surface Dressing	3
B Class	B3092/183	30 MPH MAIDEN BRADLEY TO MILL LANE	310	Surface Dressing	3
Unclassified	UC814501/1	COURT LANE (C275 N AND SE TO LYES GREEN)	681	Surface Dressing	3
Unclassified	UC864402/1	MARSH STREET/LOWER MARSH ROAD (WARMINSTER)	270	Surface Dressing	3
Unclassified	UC814504/1	UC JUNC OPP GEYS HILL FM - XRD DERTFORDS	354	Surface Dressing	3
Unclassified	UC824503/1	WHITBOURNE MOOR WEST TO UC FROM DERTFORDS	261	Surface Dressing	3
Unclassified	UC814504/2	XRD DERTFORDS EAST SOUTH AND EAST TO BREACH LANE	370	Surface Dressing	3
Unclassified	UC814401/2	XRDS DERTFORDS - A362 CORSLEY HEATH	428	Surface Dressing	3
Unclassified	UC864003/1	THE MARSH (LONGBRIDGE DEVERILL)	60	Surfacing	3
Unclassified	UC864450/1	HILLWOOD CLOSE (WARMINSTER)	55	Surfacing	3
Unclassified	UC874003/1	FROG LANE (NW OFF C41) LONGBRIDGE DEVERILL	60	Surfacing	3
Unclassified	UC794001/1	B3092 FROME RD EAST ALONG MILL LANE	325	Surface Dressing	3
Unclassified	UC814503/2	UC JUNC GEYS HILL FM - LONGLEAT PARK ENT	280	Surface Dressing	3
Unclassified	UC824101/1	ROWES HILL NW TO END WHITE STREET	80	Surface Dressing	3
Unclassified	UC834802/1	A36 THOULSTONE EAST + SOUTHEAST TO REJOIN A36	240	Surface Dressing	3
Unclassified	UC834803/1	A3098 DEAD MAIDS XRDS NORTH TO END (CHAPMANSLADE)	203	Surface Dressing	3
Unclassified	UC864202/1	BROADMEAD LANE (CLAY ST TO JUNC AT CHURCH) CROCKERERTON	160	Surfacing	3
Unclassified	UC884408/1	CHAIN LANE (B3414 TO SMALLBROOK ROAD) WARMINSTER	171	Surfacing	3

Class	Road	Section Description	Scheme Length (m)	Recommended Treatment	Priority
Unclassified	UC864448/1	MOUNT LANE (HILLWOOD LANE NORTHEAST TO MARSH ST)	140	Surfacing	3
Unclassified	UC874403/1	FERRIS MEAD WARMINSTER	114	Surfacing	3
Unclassified	UC874417/1	GIPSY LANE (PLANTS GREEN TO SMALLBROOK ROAD) WARMINSTER	100	Surfacing	3
Unclassified	UC814502/1	MILL LANE (LANE END SW TO BOUNDARY)	212	Surfacing	3
Unclassified	UC834501/1	DEEP LANE EAST TO CLEY HILL FARM CORSLEY	80	Surface Dressing	3
Unclassified	UC874601/1	UC OFF WESTBURY RD NORTH OF NEW FARM WARMINSTER	120	Surface Dressing	3
Unclassified	UC853703/1	C25 MONKTON DEVERILL SOUTH TOWARD KEYSLEY FARM	100	Surface Dressing	3
Unclassified	UC874101/1	NORTH OFF SAND STREET TO SANDHILL FARM (LONGBRIDGE DEVERILL)	122	Surface Dressing	3
Unclassified	UC824701/1	HUNTENHULL LANE (WEST TO CORSLEY HILL FARM)	620	Surface Dressing	3
A Class	A350	ENTRANCE TO LORDS HILL FARM TO U/C (MANOR FARM)	910	Surface Dressing	4
A Class	A350	TRACK (TO LITTLECOMBE) TO ENT. TO LORDS HILL FARM	210	Surface Dressing	4
B Class	B3095/181	B3095 40/30MPH TO 30/50MPH BRIXTON DEVERILL	400	Surface Dressing	4
B Class	B3092/174	30 MPH TO 30 MPH MAIDEN BRADLEY	200	Surface Dressing	4
B Class	B3092/183	30 MPH MAIDEN BRADLEY TO MILL LANE	280	Surface Dressing	4
C Class	C276/194	C277 NORTH TO JUNCTION A303 WEST OF WYLYE	260	Surface Dressing	4
Unclassified	UC864208/1	DRY HILL A350 NW AND SW TO KINGS CORNER (CROCKERTON)	772	Surface Course	4
Unclassified	UC874403/3	FERRIS MEAD (2ND SPUR) WARMINSTER	59	Surfacing	4
Unclassified	UC843701/2	B3095 KINGSTON DEVERILL WEST TO 30MPH SIGN	60	Surfacing	4
Unclassified	UC864443/1	ALCOCK CREST/BEECH AVE TO JUNC WEST PARADE (WARMINSTER)	60	Surfacing	4
Unclassified	UC874404/1	STUART GREEN (OFF FERRIS MEAD) WARMINSTER	60	Surfacing	4
Unclassified	UC884418/6	BOREHAM FIELD (PRINCESS GARDENS TO END AT HSE 54)	60	Surfacing	4
Unclassified	UC874601/1	UC OFF WESTBURY RD NORTH OF NEW FARM WARMINSTER	240	Surface Dressing	4
Unclassified	UC894101/2	DYMOCKS LANE (C10 SW TO END) SUTTON VENY	71	Surfacing	4
Unclassified	UC884403/1	WILTON CRESCENT WARMINSTER	60	Surfacing	4
Unclassified	UC814503/2	UC JUNC GEYS HILL FM - LONGLEAT PARK ENT	80	Surface Dressing	4
Unclassified	UC834501/1	DEEP LANE EAST TO CLEY HILL FARM CORSLEY	200	Surface Dressing	4
Unclassified	UC824701/1	HUNTENHULL LANE (WEST TO CORSLEY HILL FARM)	268	Surface Dressing	4
Unclassified	UC834804/1	UC OLD A36 EAST SIDE BLACKDOG HILL (CHAPMANSLADE)	200	Surface Dressing	4
Unclassified	UC864444/1	WESTLEIGH (HSE 10 - 113) WARMINSTER	60	Surfacing	4
Unclassified	UC874415/1	PLANTS GREEN (EAST ST TO GIPSY LANE) WARMINSTER	60	Surfacing	4
Unclassified	UC904102/2	UC Y JUNC SW TO HAYCOMBE HILL FARM (SUTTON VENY)	100	Surface Dressing	4
Unclassified	UC834501/1	DEEP LANE EAST TO CLEY HILL FARM CORSLEY	340	Surface Dressing	4
Unclassified	UC864201/1	LITTLE HILL CROCKERTON	100	Surfacing	4
Unclassified	UC874403/2	FERRIS MEAD (1ST SPUR) WARMINSTER	95	Surfacing	4
Unclassified	UC874102/1	NORTHWEST TO BRIDGE R9/34 (LONGBRIDGE DEVERILL)	423	Surface Dressing	4

Class	Road	Section Description	Scheme Length (m)	Recommended Treatment	Priority
Unclassified	UC864425/2	BROXBURN ROAD (SPUR) WARMINSTER	57	Surfacing	4
Unclassified	UC814503/2	UC JUNC GEYS HILL FM - LONGLEAT PARK ENT	96	Surface Dressing	4
Unclassified	UC864417/1	MADDOCKS HILL (WARMINSTER)	60	Surfacing	4
Unclassified	UC864205/1	PARADISE LANE CROCKERTON	76	Surfacing	4
A Class	A362	A362 (60MPH TO 40 MPH) CORSLEY	220	Surface Dressing	5
A Class	A350	END DUAL C/WAY N/BOUND TO WARMINSTER BYPASS RBT	310	Surface Course	5
A Class	A350	A36(BRICKHILL RBT) TO C360 (TO WARMINSTER) to C360	241	Surface Dressing	5
A Class	A362	DEEP LANE TO WHITBOURNE SPRINGS	640	Surface Dressing	5
A Class	A350	END DUAL C/WAY N/BOUND TO WARMINSTER BYPASS RBT	310	Strengthening	5
A Class	A362	DEEP LANE TO WHITBOURNE SPRINGS	240	Surface Dressing	5
A Class	A3098	COUNTY BOUNDARY TO HUNTENHULL LANE to HUNTENHULL L	310	Surface Dressing	5
A Class	A3098	COUNTY BOUNDARY TO HUNTENHULL LANE to HUNTENHULL L	310	Surface Dressing	5
B Class	B3095/190	B3095 30/50MPH TO MARRIAGES FARM HILL DEVERILL	320	Surface Dressing	5
B Class	B3092/195	UC MILL LANE TO COUNTY BOUNDARY	270	Surface Dressing	5
B Class	B3414/120	30 MPH WARMINSTER TO C/L C362 (OBELISK) to C/L C36	200	Surface Dressing	5
Unclassified	UC994301/1	BACK ROAD (C22 TO PITTS LANE CHITTERNE)	417	Surface Dressing	5
Unclassified	UC854203/1	C54 N AND NE TO LITTLE HILL AT CHURCH	687	Surface Course	5
Unclassified	UC924209/1	MILL FARM ROAD (C272 EAST TO T JUNC) HEYTESBURY	270	Surface Dressing	5
Unclassified	UC814601/1	THE HOLLOW (C275 SOUTH TO HEATHWAY JUNC) CORSLEY HEATH	260	Surface Dressing	5
Unclassified	UC824104/1	WHITE ST (N; NE; SE AND SW TO GENTLE ST) HITCOMBE	330	Surface Course	5
Unclassified	UC824101/1	ROWES HILL NW TO END WHITE STREET	80	Surface Dressing	5
Unclassified	UC854409/2	BEACON VIEW (END AT HSE NO 19) WARMINSTER	171	Surfacing	5
Unclassified	UC874530/1	ELM HILL (WESTBURY RD - CRADLE HILL) WARMINSTER	460	Surface Dressing	5
Unclassified	UC844101/1	C54 SOUTH AND EAST TO SHUTE FARM (MANSWOOD)	240	Surface Dressing	5
Unclassified	UC814501/2	COURT LANE SPLIT END (C275 - BULLNOSE)	65	Surfacing	5
Unclassified	UC863801/1	B3095 BRIXTON DEVERILL NW TO BRIMS DOWN	220	Surfacing	5
Unclassified	UC864202/1	BROADMEAD LANE (CLAY ST TO JUNC AT CHURCH) CROCKERTON	60	Surfacing	5
Unclassified	UC864207/1	A350 SE TO END AT BULL MILL CROCKERTON	80	Surfacing	5
Unclassified	UC854409/1	HORSESHOE SECT AT START BEACON VIEW (WARMINSTER)	50	Surfacing	5
Unclassified	UC874530/1	ELM HILL (WESTBURY RD - CRADLE HILL) WARMINSTER	100	Surface Dressing	5
Unclassified	UC874405/3	DAMASK WAY (RIGHT SPUR) WARMINSTER	120	Surfacing	5
Unclassified	UC814001/1	CHAPEL STREET JUNC TO END POTTLE STREET	140	Surface Dressing	5
Unclassified	UC864202/1	BROADMEAD LANE (CLAY ST TO JUNC AT CHURCH) CROCKERTON	101	Surfacing	5
Unclassified	UC853703/1	C25 MONKTON DEVERILL SOUTH TOWARD KEYSLEY FARM	91	Surface Dressing	5
Unclassified	UC853703/1	C25 MONKTON DEVERILL SOUTH TOWARD KEYSLEY FARM	120	Surface Dressing	5

Class	Road	Section Description	Scheme Length (m)	Recommended Treatment	Priority
Unclassified	UC853703/1	C25 MONKTON DEVERILL SOUTH TOWARD KEYSLEY FARM	80	Surface Dressing	5
A Class	A350	END DUAL C/WAY N/BOUND TO WARMINSTER BYPASS RBT	240	Surface Dressing	6
A Class	A3098	A36 SLIP TO THE HOLLOW	210	Surface Dressing	6
A Class	A350	TRACK (TO LITTLECOMBE) TO ENT. TO LORDS HILL FARM	590	Surface Dressing	6
B Class	B3095/176	B3095 BURTON FARM TO 40/30MPH BRIXTON DEVERILL	320	Surface Dressing	6
B Class	B3095/154	MERE DOWN FARM TO 40MPH KINGSTON DEVERILL	210	Surface Dressing	6
Unclassified	UC874001/1	A350 TO C41 SAND STREET (LONGBRIDGE DEVERILL)	328	Surface Dressing	6
C Class	C279/180	COKERS LANE NORTH TO C41 HIGHLANDS	770	Strengthening	6
Unclassified	UC864302/2	FIVE ASH LANE (A350 CROCKERTON EAST TO 30 MPH	250	Surface Dressing	6
Unclassified	UC894403/1	B3414 SW TO MILL BARN BISHOPSTROW	60	Surfacing	6
Unclassified	UC894302/1	UC TO CHURCH AND NORTH TO GLEBE COTTAGE (BISHOPSTROW)	68	Surfacing	6
Unclassified	UC864207/1	A350 SE TO END AT BULL MILL CROCKERTON	93	Surfacing	6
Unclassified	UC963801/1	C10 EAST SHERRINGTON SW TO END STOCKTON DOWN	80	Surface Dressing	6
Unclassified	UC864002/1	EAST OFF B3095 TO HILL DEVERILL MANOR FARM	88	Surfacing	6
Unclassified	UC924207/1	A36 HEYTESBURY NORTH TO VEDETTE POST	317	Surface Dressing	6
Unclassified	UC934004/1	C10 NORTH TO UC JUNC CORTON HOUSE	220	Surfacing	6
Unclassified	UC944201/1	A36 TO KNOOK SW TO END AT BRIDGE	360	Surfacing	6
Unclassified	UC814001/1	CHAPEL STREET JUNC TO END POTTLE STREET	140	Surface Dressing	6
Unclassified	UC874530/1	ELM HILL (WESTBURY RD - CRADLE HILL) WARMINSTER	420	Surface Dressing	6
Unclassified	UC853703/1	C25 MONKTON DEVERILL SOUTH TOWARD KEYSLEY FARM	80	Surface Dressing	6
Unclassified	UC904301/1	B3414 NE TO PAST MIDDLETON FARM (WARMINSTER)	80	Surface Dressing	6
Unclassified	UC973801/1	SOUTH VIEW (C10 STOCKTON SE TO END AT RAILWAY)	83	Surfacing	6
Unclassified	UC874517/2	COPHEAP RISE (1ST SPUR LEFT) WARMINSTER	68	Surfacing	6
Unclassified	UC963902/2	GREEN LANE (T JUNC WEST + NORTH FOR 235M) CODFORD	60	Surfacing	6
Unclassified	UC973801/1	SOUTH VIEW (C10 STOCKTON SE TO END AT RAILWAY)	80	Surfacing	6
Unclassified	UC834501/1	DEEP LANE EAST TO CLEY HILL FARM CORSLEY	100	Surface Dressing	6
Unclassified	UC853703/1	C25 MONKTON DEVERILL SOUTH TOWARD KEYSLEY FARM	140	Surface Dressing	6
Unclassified	UC814001/1	CHAPEL STREET JUNC TO END POTTLE STREET	80	Surface Dressing	6
Unclassified	UC904301/1	B3414 NE TO PAST MIDDLETON FARM (WARMINSTER)	60	Surface Dressing	6
Unclassified	UC924207/1	A36 HEYTESBURY NORTH TO VEDETTE POST	120	Surface Dressing	6
Unclassified	UC924207/1	A36 HEYTESBURY NORTH TO VEDETTE POST	300	Surface Dressing	6
Unclassified	UC973904/1	A36 CODFORD SW TO C10 E OF SHERRINGTON	255	Surface Dressing	6
Unclassified	UC973905/1	UC TO RIVERSIDE (GIGGAN STREET CODFORD)	133	Surface Dressing	6

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- A Roads
- B Roads
- C Class
- UC Roads
- UC Roads

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Report to	Warminster Area Board
Date of Meeting	8 May 2014
Title of Report	Community Area Grants

Purpose of Report:

To ask Councillors to consider the following 5 applications seeking 2014 /15 Community Area Grant funding.

Applicant	Project	Request
Corsley memorial Playing Field	All weather outdoor table tennis table	£999.53
Corsley Reading Room	Building IT literacy in local community	£383.88
Corsley Reading Room	Building a new wall at side of Reading Room	£1700
Warminster Town Council	Warminster Festival	£4000
Wiltshire Blind Association	Assistive Technology workshops / drop –ins Warminster	£3933.32

The requests total:

- £4,000 from the revenue budget of £7936

(NB £6,835 also requested for Warminster and Villages Community Area Partnership from revenue pot under item no.11)

- £383.88 from the digital literacy budget of £1,500
- £6632.85 from the capital budget of 44,968.33

Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.

- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups
- 1.4. Warminster area Board has been allocated a 2014 / 15 capital budget of £44,968.33 for community grants and area board / councillor led initiatives.
- 1.5. £7,936 revenue funding is available to fund the Community Area Partnership and for any revenue funding requests for 2014 /15.
- 1.6. £1,500 is also available to fund digital literacy projects.
- 1.7. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.8. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.9. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.10. From April 2014, officers are **not** required to provide recommendations in their funding reports. The decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.11. Funding applications will be considered at every Area Board meeting.
- 1.12. The funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.

- 1.13. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.14. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.15. Warminster Area Board has a separate Community Area Transport Group (CATG) budget for 2014 /15 for £15,226 and with an under-spend in 2013 /14 the total is £26,369.58 (see item no.12).

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2014 /15 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. Community Area Managers are no longer required to submit recommendations for community area grant requests. All requests will be presented to the Area Board as long as the grant criteria are met.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Warminster Area Board.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

8. Grant request detail:

Ref	Applicant	Project proposal	Funding requested
8.1	Corsley Memorial Playing Field	All weather outdoor table tennis table	£999.53

8.1.1 The application has been appraised by the Community Area Manager and meets the grants criteria.

8.1.2 Funding is available from the Warminster Area Board's capital allocation.

8.1.3 The project is to purchase and install an all weather outdoor table tennis table at Corsley memorial Playing Field. This is a very popular activity with young people and older people alike. Disabled people will also be able to play, including those using wheelchairs.

8.1.4 The aim of the project is to allow table tennis to be played outside in most weather.

8.1.5 Corsley Memorial Playing Field provides affordable leisure activities for Corsley, Chapmanslade and the surrounding villages. There will be free coaching available at the launch of the table tennis if funded. The event will include a barbecue and will be publicised widely. Coaching will also form part of the annual sports day in Corsley.

8.1.6 Match funding is not required under £1000. However, the group will be able to purchased bats and balls, supply some coaching and fund the barbeque event

Ref	Applicant	Project proposal	Funding requested
8.2	Corsley Reading Room	Building IT literacy in the local community	£383.88

8.2.1 The Community Area Manager has appraised the application which meets the grants criteria of the digital literacy programme.

8.2.2 Funding is available from the Area Board's digital literacy allocation.

8.2.3 The project will provide wifi in the Corsley Reading rooms to support regular sessions in sharing skills and knowledge on how to use smart phones, tablets, and laptops for communication, creativity, accessing services and learning.

8.2.4 Many people living in Corsley and nearby want to learn more about using the internet and accompanying technology as above and the sessions will be well utilised by the local community to increase their digital literacy skills.

8.2.5 Match funding is not required for this amount of funding under digital literacy criteria.

Ref	Applicant	Project proposal	Funding requested
8.3	Corsley Reading Room	Build a new wall at the side of the building	£1,700

8.3.1 The Community Area Manager has appraised this project which meets the grant criteria.

8.3.2 Funding is available from the Area Board's capital allocation.

8.3.3 The project is to build a new wall at the side of the building between the building and the road. A hand rail will also be included. The new wall will add value to the building and is therefore a capital item. The current wall along the roadside is currently unsafe and crumbling.

8.3.4 All users of the Corsley Reading Rooms will benefit from this project especially those who need help with walking up the steep hill via the new handrail.

8.3.5 Match funding is in place for £1700 for the total cost of £3400.

Ref	Applicant	Project proposal	Funding requested
8.4	Warminster Town council	Warminster Festival 2014	£4000

8.4.1 The Community Area Manager has appraised this project which meets the grant criteria.

8.4.2 Funding may be available from the Area Board's revenue allocation although the Board should note that there is also a request from the Warminster and Villages Community Area Partnership (WVCP) for running costs of £6,835. The Warminster Area Board total revenue allocation for 2014 /15 is £7936.

8.4.3 The Town Council alongside partners are hoping to hold a bi-annual festival to promote and foster appreciation of and participation in arts, sports and leisure activities. The event will help to promote social inclusion. The theme will be "The Wonders of Warminster". The festival will show case local talent as well as introducing new experiences and interests. It links with the annual Carnival and the Army firework display.

8.4.4 The total project costs are £15,350 and there is match funding in place from a number of organisations including Warminster Town Council, the Lions, Rotary Club and the Fudge Trust.

8.4.5. Members are requested to decide the allocation of the revenue budget of £7,936 noting requests for Warminster festival of £4,000 and the WVCP of £6,835. These requests for funding are £2,899 in excess of the revenue allocation.

Ref	Applicant	Project proposal	Funding requested
8.5	Wiltshire Blind Association	Assistive Technology Workshop / Drop-ins Warminster	£3933.32

8.5.1 The application has been appraised by the Community Area Manager and meets the grants criteria.

8.5.2 Funding is available from the Warminster Area Board's capital allocation.

8.5.3 The project is to provide Assistive Technology workshops at Warminster Fire Station for people with sight loss over a 12 month period. The sessions will be run free of charge and will be provided by a sight advisor supported by volunteers. The sessions teach people how to use computers and assistive technology and help them with many aspects of their lives including finances, work, volunteering, internet usage, shopping and communications.

8.5.4 The project will deliver 24 workshops of 3 hours with 10 participants each time totalling 240 people. There will also be 20 drop in sessions of 2 hours each. At least 60 people will attend these over the year. All will be supported by a sight advisor and trained volunteers.

8.5.5 Assistive technology is vital for those with sight loss in breaking down barriers to allow people to fully participate in society. The project will also reduce isolation, improve mental health, maintain independence and self esteem helping the local community to become stronger and more resilient.

8.5.6 The total project will cost £16,658.32 and match funding is in place from reserves. Any funding from the Area Board would be to provide the capital items listed which total £3,933.32. This includes lap top computers, tablets and specialist assistive technology equipment.

Documents used in the production of this report	Completed Community Area Grant Application forms Community Area Grants criteria Digital Literacy criteria Warminster Area Board Funding allocation
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Jacqui Abbott Warminster Community Area Manager <u>Tel:</u> 07771 844 530 Email: Jacqui.abbott@wiltshire.gov.uk
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WILTSHIRE COUNCIL

WARMINSTER AREA BOARD
8 May 2014

Warminster & Village Community Partnership (WVCP) Request for Funding
2014 - 15

1. Purpose of the Report

- 1.1. To seek the Area Board's approval to fund the activities of WVCP covering the financial year 2014 / 15. Activities are detailed in the workplan. The budget form for 2014 / 15 has also been submitted.

2. Background

- 2.1. The decision to support the community partnership and to what level, is made by Wiltshire Councillors on the Area Board.
- 2.2. Warminster Area Board has been allocated a total of £44,968.33 capital funding and £7,936 revenue funding. Community Area Partnership funding and any other grant funding for revenue projects must be within the £7,936 budget.
- 2.3. WVCP have prepared a budget for 2014 / 15 and are requesting £6,835 towards their running costs. This represents a 27 % reduction on funding requested and awarded during 2013 / 14 which was £9,311.

3. Main Considerations

- 3.1. The Area Board has revenue funding of £7,936 for this financial year which must cover WVCP funding and any other revenue projects.
- 3.2. WVCP have submitted a request for £6,835
- 3.3. Members will wish to note that there is a Community Area Grant request for funding towards the Warminster Festival, which is revenue funding, for £4,000. Total revenue requests are £10,835 and must therefore be reduced by £2,899 in total.

- 3.4. WVCP will be rolling forward £2,425 under-spend from 2013 /14 as detailed on the budget form. This will contribute to the activities in this coming financial year in addition to any funding received from the area board.
- 3.5. All partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the Chair of the Area Board.
- 3.6. In order to show how the community area partnership aims to meet the commitments set out in the CAPA, WVCP are required to complete a work plan. This work plan has been reviewed and endorsed by the Community Area Manager and the Wiltshire Forum of Community Area Partnerships as a workable document
- 3.7. Any awards made by the Area Board for the financial year 2014 /15 will be paid in one tranche.

4. Implications

4.1. Environmental Impact of the Proposals

- 4.1.2 The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

4.2. Financial Implications

- 4.2.1 Core costs awarded to the community partnership must fall within the Area Boards revenue budget allocated to the Warminster Area Board as detailed above.

4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

4.4. HR Implications

- 4.4.1 There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

- 4.5.1 Community partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive.

5. **Recommendation**

It is recommended that the Warminster Area Board:

- Note the contents of this report and decide how much to fund the Warminster Community Area Partnership from an Area Board total revenue budget of £7936.

Report Author: Jacqui Abbott, Community Area Manager
Tel No: 07771 844 530
E-Mail: Jacqui.abbott@wiltshire.gov.uk

Appendices:
Appendix 1 WVCP Annual Workplan, 2014 / 15
Appendix 2 WVCP Budget Form 2014 / 15

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Warminster & Villages Community Area Partnership

Annual Workplan 2014/15

In order to show how the Community Area Partnership aims to meet the commitments set out in the Community Area Partnership Agreement 2014/15, please complete the form below.

CAPA commitments	Proposed initiatives and activities	WVCP response
<p>Partnership Development <i>“To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary.”</i></p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 57</p>	<p>Please tell us about your Steering Group or Management Committee, how it is appointed and who serves upon it?</p> <p>Give details of any theme groups within the CAP.</p> <p>Please explain how your CAP is supported – do you have an administrator/community agent/project officer and if so, how are they engaged?</p> <p>Are you affiliated to WfCAP and do you attend WfCAP meetings and events?</p> <p>Please indicate how you intend to maintain and develop the CAP over the next 12 months.</p>	<p>The Committee is elected at the AGM and comprises residents, councillors, clerks and other interested parties from the town and villages. We welcome attendance from the official services and have active representation from the local Army garrison and Youth sectors.</p> <p>We currently have two active thematic groups (Economy & Tourism; Health & Social Care), and actively encourage the formation of others, including one with an environmental focus. As a result of the Community Plan consultation we are strengthening links with other groups to achieve identified priorities, including volunteering. The Partnership is represented at meetings of the Area Board, Community Area Transport Group (CATG), Enterprise Warminster, Tourism Group and the Police Neighbourhood Tasking Group (NTG). We continue in our efforts to identify ‘focal points’ willing to help form groups covering the other themes under the revised Community Plan.</p> <p>A Coordinator is in post and formally employed through the Warminster & Villages Development Trust as this is a legal entity.</p> <p>We attend the quarterly WfCAP meetings, annual conference and AGM, and also the ‘Cappers’ network for Coordinators to share information and good practice across the County. WfCAP is copied into appropriate correspondence and mutual support is provided.</p> <p>Our priorities in 2014/2015 are to continue to maintain the Community Plan for the period 2013 -2026 as a living document. To continue to foster and support community groups with aims and objectives consistent with those of the Partnership (e.g. Friends of Warminster Park); and to work with the official services, including working closely with the Area Board, ensuring priorities established as a result of public consultations are taken account of in their action plans.</p>

Please post your Annual Workplan and Claim Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

<p>Accountability <i>"To be open to and inclusive of the wider community and to account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis."</i></p>	<p>Please explain how you will account to the community during the year?</p> <p>How will you promote your work and engage people?</p> <p>How do you advertise CAP meetings, etc. to local people? How many meetings do you hold per year?</p> <p>How can local people influence the work / priorities of your CAP? Can you show that you have the support of the local community?</p>	<p>We hold an AGM which is advertised in good time and to which a detailed annual report from the Committee is submitted. We provide a regular partner update to the Area Board meetings and attend to field any questions that may arise.</p> <p>We co-hosted the Joint Strategic Assessment event 'What Matters to You' with Wiltshire Council in April 2014 where the latest data evidence of the local population was discussed to identify plans and actions to address needs. The outcomes will be used by the Partnership to update the Community Plan. We continue to budget for quarterly notices to be published in the local paper on behalf of the Partnership as a whole and each of the main Theme Groups. We also use social media to advertise and report our work and development, i.e. Twitter and Our Community Matters. Over the past year we have completed a redevelopment of the website that provides a range of information about the Partnership's work, the Community Area Plan and community views on Priorities, plus providing a facility for communicating with the Partnership. In addition the Coordinator is working closely with the Town/Villages and local organisations to circulate relevant information that highlights the support, practical help and advice the Partnership can offer in establishing and running community projects.</p> <p>The Management Committee hold monthly meetings to steer the work of the Partnership, plus the AGM (see above). Minutes are shared on the website.</p> <p>There is presently no evidence of objections to the aims or activities of the Partnership which is continuing to strengthen its links with other groups in the community. We actively participate in the Area Board meetings and have had no adverse comments through this forum. Members of the community who are active in the Theme Groups are naturally supportive of the Partnership Committee's efforts on their behalf. We are continuing to encourage involvement and feedback by engaging in networking opportunities with other organisations, and through the website, social media and press releases.</p>
<p>Communication <i>"To engage and communicate systematically with all sections of the community and to maintain a</i></p>	<p>Please explain how you communicate with the wider community, promote your work and encourage participation in the activities of the CAP.</p>	<p>The Coordinator attends Theme Group meetings; she and Committee members are also active on working committees set up by the Area Board and Town Council, e.g. CATG and Enterprise Warminster, plus any other project groups set up. The Committee and Theme Group members take the opportunity to explain about the Partnership and how it</p>

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<p><i>contact register of key organisations and volunteers.”</i></p>	<p>Do you produce newsletters, press releases, etc. to let the public know what you are up to? Do you have a website where local people can contact the CAP and take part in polls / surveys or contribute in other ways?</p> <p>How many organisations are affiliated to the CAP and how many names are on your communications database?</p>	<p>can help whenever possible. We readily accept invitations to talk about the Partnership to other organisations and invite them to be in attendance at our Committee meetings.</p> <p>We publish press releases and plan to reintroduce a quarterly Newsletter. We have display boards and material which we use at community events whenever we have volunteers available. We have redeveloped the website and keep it regularly updated. We also utilise social media, i.e. Twitter and Our Community Matters.</p> <p>The issue of membership & affiliation is ongoing and evolving. The Area Board and Town Council has nominated representatives on the Committee and the idea of inviting a representative from each of 3 clusters of Villages has been explored but without success, but could be revisited. Many of the Committee members are also active in other local organisations. We have a Garrison representative that has strengthened army links. On an ongoing basis we continue to update our contact list, and this now takes account of a large number of local organisations, representatives from official services and residents interested in community work.</p>
<p>Consultation <i>”To consult widely on a range of community issues and hold public engagement events and activities.”</i></p>	<p>Please explain how you intend to consult the community in the coming year. Will this be through surveys, public meetings, on-line questionnaires, etc? Will this work be towards an updated community plan? Are there any topics / issues arising of community concern that your CAP would like to consult on e.g. community campuses?</p>	<p>As noted above, we co-hosted the Joint Strategic Assessment event ‘What Matters to You’ with Wiltshire Council in April 2014 where the latest data evidence of the local population was discussed to identify plans and actions to address needs. The outcomes will be used by the Partnership to update the Community Plan. Work is ongoing to engage Parish Councils in development of Neighbourhood Plans, which in turn are used to inform and update the Community Plan. Further consultation will be taken if the opportunity and need arises.</p>
<p>Community Planning <i>”To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly</i></p>	<p>Please explain how you intend to develop, review or implement your community plan over the next 12 months.</p> <p>What activities will you undertake in order to consult with local people?</p>	<p>The current Community Plan covers the period 2013 –2026, and is a living document subject to ongoing development and consultation as covered in the sections above.</p> <p>Local people were engaged and consulted as part of the ‘What Matters to You’ community event in April 2014. The identified issues and actions will update the current Community Plan and used by the Area Board in their future considerations and will be available to the community via our website. We are also assisting the Warminster Shadow Community Operations Board in the consultation for a Campus within the local area.</p>

Please post your Annual Workplan and Claim Form for running costs to:

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<p><i>represents their concerns and aspirations.”</i></p>	<p>How will you ensure this is representative of the whole population locally?</p>	<p>We will continue to ensure we take account of the community in both town and villages through consultations, on line questionnaires and attendance at public events.</p>
<p>Local action <i>”To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where these meet the priorities of the community plan.”</i></p> <p style="text-align: center;">Page 60</p>	<p>Please tell us about your plans to encourage local action to address the community plan priorities.</p> <p>What do you expect to achieve during the year ahead?</p> <p>How will you secure funding for these projects?</p>	<p>We foster and support our two main Theme Groups and actively encourage the formation of others, including one with an environmental focus. Our Health & Social Care Group in partnership with Age UK will consult with older people about day-time activities in Warminster. We are continuing to support local initiatives and groups; and draw the attention of community groups to the Community Plan at every opportunity, particularly where they are applying for funding.</p> <p>We aim to work closely with the Town/Parish Councils and the Area Board to ensure Community Priorities expressed through consultation exercises, are taken account of in Town, Parish, Area Board and Wiltshire Council plans and their future implementation. We will continue to support the work of the Shadow Community Operations Board as plans for a Campus are developed to meet the needs of the local community. Our Health & Social Care Group in partnership with Age UK will consult with older people about day-time activities in Warminster, following the demise of some groups due to low attendance and availability of facilities.</p> <p>The Partnership has provided active support to a wide range of on-going projects over past years including: Job Club (now moving to come under the remit of Cornerstone), a Youth Transport Scheme and Sport4Warminster. Existing funding secured for our Health & Social Care Group will be utilised for a survey with older people about day-time activities in Warminster. We will take advice from local people and organisations such as the Area Board, WfCAP, and signpost to appropriate sources of funding, e.g. Sowing Seeds, Plain Action. Where local organisations seek support for grants we will help them in their efforts to secure funding via Area Board or other local/national organisations. This will be supported by development of the Partnership’s new register of local funding opportunities.</p>

Shona Holt
WVCP Coordinator
April 2014

Please post your Annual Workplan and Claim Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

Community Area Partnership Agreement 2014/15:

Budget details for CAP running costs

Your Details:

Name:	Shona Holt
Partnership:	Warminster and Villages Community Partnership
Address:	c/o CAB Building Central Car Park Warminster BA12 9BT
Phone:	07792 713661
Email:	warminstervcp@gmail.com

Bank Account Details:

Account name:	Lloyds TSB
Sort code:	30 99 13
Account no.	01823271
Balance of funds at beginning of year:	£2,425* (see breakdown below)

Details of Budget:

	Cost:
Administrator / Project Officer (inc travel) costs: ▪ £8,250 (incl. NI) + £150 mileage	a £8,400
Consultation activities, public events, analysis, etc:	b £0
Advertising & promotion (inc websites): ▪ £150 adverts	c £150
Plans, questionnaires, other printing costs: ▪ £100 promotion printing	d £100
Office expenses, consumables, etc.: ▪ £160 stationery	e £160
Other costs: ▪ 3x £150 support for Theme Groups	f £450
Amount of funding rolled forward from 2013/14 to be spent in 2014/15:	g £2,425
Total running costs applied for:	h £6,835

(costs a+b+c+d+e+f - g must equal h)

I confirm that the costs detailed here will be incurred by the Warminster & Villages Community Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2014/15.

I understand that a first tranche payment of 50% of the funding will be released following Area Board approval (May 2014). This will be followed by a second tranche of the remaining 50% at a date to be agreed in approx. six-month's time.

Signed:

Date:

***Detailed breakdown:**
£10,828 (balance)
less £7,335 (restricted reserve)
less £1,068 (underspend)
£2,425

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Wiltshire Council

Warminster Area Board

8 May 2014

Item No:

Agreement of Community Area Transport Group Budget Allocation Proposals

1. Purpose of the Report

- 1.1. To agree the budget allocation proposals from the Community Area Transport Group (CATG) for the Warminster Community Area.

2. Background

- 2.1. Funding for local road schemes for 2014/15 is to be allocated by area boards through Community Area Transport Groups (CATGs).
- 2.2. The Warminster CATG met in April 2014 to prioritise projects which have been put forward for CATG expenditure.
- 2.3. The CATG discussed a variety of projects and have recommended 2 projects detailed in section 4 below for approval by the Area Board.

3. 2014 /15 Budget allocation

- 3.1 The budget for CATG projects in 2014/15 is:

£15,226.00 CATG ALLOCATION
£11,143.58 rolled over from 2013/14

Total Budget for 2014/15 £26,369.58

4. Proposed expenditure recommended by CATG:

Project	CATG funding recommended
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4.1 Passing place at Geys Hill, Corsley Topographical survey	£900
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There is an informal passing place for vehicles at Geys Hill, Corsley. The Parish Council has requested that this is formalised and a passing place constructed. CATG would like to undertake a topographical survey in the first instance.

4.2 Sambourne cul-de-sac Bollards and installation costs	£920
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Sambourne cul-de-sac is being used as a cut through. There had previously been bollards in place to prevent this. CATG recommends the re-instatement of these bollards.

If the above expenditure is approved, the Warminster CATG will have a balance of £24,549.58.

4 Recommendations

The CATG recommends that the Warminster Area Board:

- a) Agrees the 2 projects listed in section 4 for CATG expenditure.

Report Sponsor & Chair of CATG: Cllr. Christopher Newbury

Report Author: Jacqui Abbott, Community Area Manager

Tel No: 07771 844 530

E-Mail: jacqui.abbott@wiltshire.gov.uk

Warminster Area Board Issues Report for 8 May 2014

New issues reported since last Area Board:

3237	Highways / Streetscene	Victoria Fields estate	Numerous issues – unfinished pavements, narrow pavements, problem parking	Discussed at CATG on 29 April. Refer to developers / development control as roads are not yet adopted by Wiltshire Council
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Ongoing issues under investigation:

No.	Category		Issue	Latest update
3235	Highways	Warminster	Migratory Toad Crossing sign required Smallbrook Lane	Approval received from Town Council. Wiltshire Council to provide sign. Volunteer to erect and remove as necessary.
3186	Highways	Warminster	Houghton Close with Boreham Road junction – congestion and access issues	Wiltshire Council traffic engineer has viewed the site. Discussed at Community Area Transport Group (CATG) 29 April – additional lining to be implemented.
3146	Highways	Warminster	Imber Road & Woodcock Road traffic near schools. Kingdown, New Close and St. Johns all affected	A large scale traffic survey is being undertaken to include this area. There will then be modelling of different scenarios to help improve the problems. Outcomes dependent on results and funding options.
3100	Highways	Warminster	Drivers cutting through Sambourne cul-de-sacs – previous bollards removed.	CATG to fund bollards and installation – see CATG report.
3092	Highways	Warminster	Woodcock Road towards Boreham Road traffic issue	Metro count being undertaken in 2 areas. Large scale traffic survey being undertaken to include this area.

2990	Highways	Warminster	Caravans entering Longleat site narrow lanes	Ongoing issue. Parish Council, Longleat, Caravan Club and Wiltshire Council working together to resolve.
2835	Highways	Warminster	More dropped kerbs required en route to Tesco metro	Further investigation being undertaken.

Resolved issues since last meeting

3237	Emergency Planning	Warminster	Flood risk Chitterne – long term flood risk planning required	Danny Everett working with Parish Council
3229	Highways	Warminster	Boyton & Corton Parish maintenance particularly drains	Imogen Burgess working with Parish Council. Ongoing but many issues already resolved.
3225	Highways	Warminster	Request to include B390 in monitoring Stonehenge traffic	This has been agreed and is in the programme.
3034	Highways	Warminster	Parking along the road leading to Doctors surgery and car parks	Funding agreed by CATG / Area Board to make this no waiting.

Further details / actions and outcomes can be viewed at www.wiltshire.gov.uk/areaboards including reporting of issues.

Report Author: Jacqui Abbott, Community Area Manager
Jacqui.abbott@wiltshire.gov.uk 07771 844 530